



Attendees:

Area	Name	Attended/Absent	Area	Name	Attended/Absent
Advancement	Karen Paciero	Attended	Provost Office Representatives	Joanna Pappas Brian Erdman	Delegate, Attended Attended
Enrollment Management & Student Success	Paul Roberts	Attended	HR	Winifred Williams Danielle Hanson	Attended Attended
Facilities	Kana Henning	Attended	ITS/Facilitator	Susan Malisch	Attended
Finance	Wayne Magdziarz Teresa Krafcsin	Attended Attended	ITS	Jim Sibenaller	Attended
President's Office	Tom Kelly	Attended	Student Development	Jane Neufeld	Absent
Provost	Margaret Callahan	Absent	UMC	Jeremy Langford	Attended
School of Nursing	Lorna Finnegan	Absent			

Other Attendees: John Drevs

Welcome, Meeting Purpose & Agenda

The minutes from the April 22nd meeting were approved as written. The agenda for June 17th includes a number of updates on Enterprise Initiatives, a discussion led by Susan Malisch regarding planning for future investments and the review and approval of the FY22 Q1-Q2 Project Portfolio Prioritization.

Enterprise Initiative Updates – J. Drevs, D. Fitzgerald, J. Sibenaller

Enterprise Texting (J. Drevs) – John reviewed the recent activity surrounding the new enterprise texting tool. The contract was signed in May 2021. John serves as the university product owner. UMC also began outreach to campus clients to help them understand what can be done and best practices on how to use it. There were questions surrounding whether or not we could utilize this texting tool for outreach to unvaccinated students in an effort to encourage and remind them to upload their vaccination cards. Paul Roberts commented that this could be done for new incoming students through Slate’s texting function as well. John reminded the group that there are already a number of existing platforms within Loyola that have a texting function for segmented populations. This tool is not intended to replace any of those, but to work alongside and expand the customized and targeted audiences that can be reached via text.

Faculty Admin Re-Architecture Strategy (FARS) (D. Fitzgerald) – Dawn reviewed the work that has been done on this project since going live with the RPT in May 2020. Analysis of remaining faculty admin systems is underway to plan future phases. Faculty Salary Planning is undergoing an overhaul, which previously had limited usage. It is intended that the updated Faculty Salary Planning module will be utilized enterprise-wide with a go-live of September 2021. There were questions surrounding “major” and “minor” appointments listed within contracts and whether or not those could be pulled out for reporting purposes. Dawn confirmed she would check and follow-up after the meeting.

PeopleGrove Student Mentoring (D. Fitzgerald) – Dawn shared updates from the first year of Loyola Mentors with Quinlan School of Business. There are just over 1,000 total users, over 3,200 messages sent with an average connection rating of 4.65/5.00. PeopleGrove has been met with a lot of success within Quinlan and is now recommended as the enterprise mentoring tool at Loyola. Loyola’s next steps in moving forward with implementing PeopleGrove as an enterprise-wide mentoring platform is to create a central hub with sub-hubs identified for schools to meet their unique mentoring requirements. PeopleGrove offered two different pricing models. By purchasing five hubs upfront, instead of over the several years, there is an estimated \$68,000 in cost savings. Susan’s recommendation is moving forward with making the purchase all at once, this recommendation was confirmed by the ITESC. Susan, Joanna and Wayne will circle back with each other to further break down the cost sharing model across schools.

CRM Platform for Schools (D. Fitzgerald) – Dawn reviewed recent activity on the search for an enterprise-wide CRM Platform. MNSON has agreed to participate in a pilot implementation of Slate’s CRM module. Demos are underway and meetings are scheduled to create the implementation approach. Next steps include finalizing the CRM requirements and meeting with Technolutions to finalize the implementation design. There was further discussion on how an enterprise school-based CRM platform would work with the Advancement CRM. The architecture between these solutions will be important, but the goal is that they will talk to another, so the data flows where we need it. A single solution at the school level will facilitate that as opposed to building integrations with multiple, disparate platforms.

Data Governance & Integrity (J. Sibenaller) – Jim gave an overview of the importance of data governance and data quality/integrity. The near-term data quality effort is intended to clean and manage future information collected for two primary types of data: demographic and contact information. The initial phase will be limited to Lakeside systems and Health Sciences faculty data- all other data will be included in other phases. The initial phase will look at key source systems: Identity Access Management (LUWARE), Slate, LOCUS, Advance, Lawson, People Admin, Online Directory, Faculty Information System (FIS) and Non-Affiliated Persons (NAP). Initial fields in scope have been identified and milestones have been laid out for a target date of October 2021.

Susan requested a commitment for Executive Sponsors from Finance, HR and the Provost Office for this project. Teresa confirmed she will be available for this role. Winifred offered to serve as executive sponsor alongside Danielle. Confirmation of executive



sponsorship from the Provost Office is pending. Wayne confirmed Teresa's role as executive sponsor; Wayne will receive Executive Status Reports regarding this effort.

Planning for Future Investments – S. Malisch

Susan shared that there will need to be further discussion regarding upcoming strategic initiatives. There are a number of proposed projects that represent major technology change and financial investment for Loyola. Susan reviewed each of the upcoming proposed major initiatives, their impact and the financial commitment. Capital budgets should be developed to reserve funding and to reflect the desired timing. A focused discussion should take place on these projects at ITESC and SFPT to assess the priority, institutional readiness and financial planning that will be required.

Project Portfolio Prioritization – S. Malisch & J. Sibenaller

Jim Sibenaller reported the portfolio started with 247 projects and 255 new project requests. The increase in project request volume and completion rates is a direct result of including Informatics and Clinical Research in the portfolio, as well as the number of COVID-19 projects that persist. 85% of the completed projects are sized medium or less. At present, there are 225 complete projects, plus an additional 26 projects that are forecasted to complete by June 30, 2021. Jim reported the resource gap for FY22 Q1-Q2 is estimated at 44%, on par with pre-COVID portfolios.

Susan recapped the 'A' projects as recommended by the Project Review Board, the Academic Technology Committee and the Business Intelligence Steering Committee for FY22 Q1-Q2. There were no questions following the review of the recommended prioritization. The ITESC approved the prioritization for the POR FY22 Q1-Q2 as recommended. Final prioritization materials will be published and shared after this meeting.

Next meeting – Thursday, August 12, 2021 – 10:00am -12:00pm –Via Zoom tele/video conference.

Respectfully submitted,

Megan Youngs